

## ARTICLES PEER REVIEW FORM

Peer reviewer name: \_\_\_\_\_

Title of the article \_\_\_\_\_

Academic degree: \_\_\_\_\_

Institutional affiliation (Institution where you work): \_\_\_\_\_

Received date: \_\_\_\_\_ Date of return \_\_\_\_\_

### GUIDELINES AND RECOMMENDATIONS FOR THE PEER REVIEW

The journal Actualidades Investigativas en Educación attends to your expertise and collaboration to evaluate the document attached in your e-mail using this form. Due to the evaluation is relevant in the processing of the articles, it is needed to inform your consent and availability for reviewing the article in the lapse of 15 days, after that it is requested to sent the form to the journal e-mail [revista.inie@ucr.ac.cr](mailto:revista.inie@ucr.ac.cr) if there is not availability to do the evaluation, we would appreciate you inform us using the same email address.

There is confidentiality in all the process, the peer reviewer identity is not unviled to the authors.

If there is a conflict of interest (family bonds, working relationship, personal relationship among others) that interferes with the objectivity of the evaluation, we will request to inform the situation to the committee.

When you consider that the manuscript needs substantial improvement because it is incomprehensible, the research design is flawed, or the contribution is not significant in the field of knowledge, you may return the document to the Editorial Committee under the criteria of rejection with the corresponding justification. Likewise, if the documents require content improvements prior to publication, the journal may require verification of the changes incorporated by the reviewers.

In the same way, the documents that need improvement before its publication would require a verification of the incorporated changes.

It is fundamental that the comments, observations, warnings and advice are coherent related to the recommendation of rejection or acceptance of the document, and it must be accurate to rational criteria.

In case of an appeal related to the decision of the evaluation the information of the form will be taken as a reference keeping all the confidentiality of the peer reviewer.

It is necessary that while you evaluate consider the following aspects of the document. Otherwise, it is relevant to indicate in the observations and general recommendations.

## DOCUMENTS' EVALUATION

To guide and facilitate the evaluation of the documents, we kindly request that you indicate with an "X" your opinion in the corresponding box for Yes or No, according to your assessment of compliance with the details.

### A. Formal presentation of the document

Detail	Yes	No
The title reflects the content of the document (English and Spanish)		
The abstract exposes the research objective, methodology, main results, and conclusions		
The abstract reflects the content of the document		
The keywords describes the content of the document (English and Spanish)		

Observations:

### A. Article's Style

Express your opinion regarding the writing style, clarity of ideas, coherence and formal cohesion of the article.

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If the manuscript includes tables and figures (images, maps, graphs), please indicate whether these resources are relevant in terms of content, format, and technical quality. (You can refer to the guide provided in this [link](#))

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### B. The originality and innovation in the theme and the contributions in the field.

He considers the treatment of the subject matter and the development of ideas to be original.

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The author's contribution to education is reflected.

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**C. Academic and scientific rigor**

It presents depth and theoretical coherence. Justify your response.

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Makes critical contributions to the proposed topic. Justify your response.

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The methodology used in the article is clearly indicated (quantitative, qualitative or mixed). It meets the methodological conditions necessary for its development. Justify your response.

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The document indicates possible limitations or biases in the study. Justify your response.

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The results are consistent and clear. Justify your response.

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The conclusions are substantiated and congruent with the proposed objectives. Justify your response.

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This document was presented as: **Article**, do you agree with this category?

YES \_\_\_\_\_ NO \_\_\_\_\_ (Explain briefly)

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**D. Ethics of the research**

<b>Criteria</b>	<b>YES</b>	<b>NO</b>	<b>NA</b>
It meets the ethical norms of scientific research.			
The research indicates that informed consent or confidentiality commitments have been obtained from the participants in the study.			
The research shows solidity and concordance between the methodology and the study design.			
The research has consistency and clarity in the presentation of the results.			
The research shows conclusions that are grounded and congruent with the proposed objectives.			
The research evidences in the conclusions the possible applications, scope and limitations of the study.			

Based on the evaluation carried out, it is recommended to the Editorial Committee:

<i>Dictamen:</i>	<i>Mark with an X</i>
<b>Approve its publication.</b>	
<b>Publish if recommendations are taken by the author.</b>	
<b>Do not publish.</b>	
<b>Suggest the submission to another publication source.</b>	

If the document is not rejected, a second review (verification) may be performed to verify the inclusion of recommendations.

Yes \_\_\_\_\_ No \_\_\_\_\_

If you consider it necessary to add any comments, observations or recommendations, you may do so in the following lines.

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We appreciate your willingness and time spent conducting this evaluation.

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